



RENTAL OF CLUB FACILITIES

SUTTER LAWN TENNIS CLUB
3951 N STREET, SACRAMENTO, CA 95816
(916) 451-3336 / FAX (916) 736-9750

NAME _____ CLUB MEMBER NUMBER _____

ADDRESS _____

CITY _____ STATE CA _____ ZIP CODE _____

DAY PHONE _____ NIGHT PHONE _____ CELL PHONE _____ FAX# _____

EVENT DATE _____ EVENT START TIME _____ EVENT END TIME _____

WHAT TYPE OF EVENT ARE YOU HAVING? _____

CLUBHOUSE – UPSTAIRS

1 – 40 PEOPLE **\$300**

PATIO/GRASS AREA

1 – 40 PEOPLE **\$300**

41+ PEOPLE **\$500**

CLUBHOUSE - DOWNSTAIRS

1 – 99 PEOPLE **\$700**

100 OR MORE **\$900**

POOL AREA

1 – 25 PEOPLE **\$300**

25 – 50 PEOPLE **\$500**

ENTIRE CLUB – UPSTAIRS, DOWNSTAIRS, & GRASS AREA

\$1500

PLUS \$25 PER EACH STAFF HOUR

Clubhouse rentals are non-exclusive: Club members may still continue to use club facilities.

Changes to your rental items will require an adjustment of the fees. Deposit is required at time of reservation (50%). Full payment is required 7 days prior to event.

CLUB PHOTOS

Please DO NOT remove or change photos that are framed and hung on the walls in the club house.

CLUB FACILITIES AGREEMENT

INITIAL _____ In case of emergency or for reasons beyond the club's control, Sutter Lawn tennis Club reserves the right to cancel the scheduled event prior to scheduled use without liability. Refunds will be made if cancellation by the club is necessary.

INITIAL _____ If a fee based reservation is canceled; a \$25 administrative fee will be assessed. If the cancellation is made less than seven days before the event date the entire fee is nonrefundable. Only after all fees and required documents are received, will an approved reservation be issued. Final date for the full payment of reservation will be seven days prior to event date.

INITIAL _____ I also agree that I will be financially responsible for an damages suffered by Sutter Lawn Tennis Club for damage to club property or club furnishings; costs associated to any public safety action or enforcement as a direct or indirect result of the event and the recovery of reasonable attorney fees incurred to enforce the provisions of any permit that is issued for the event described in the application.

INITIAL _____ I agree to indemnify, defend and hold harmless the Sutter Lawn Tennis Club, its Directors, officers, employees, and volunteers from all actions, liabilities, claims, damages to personals or property, losses, costs, penalties, obligations, errors, or omissions that may be asserted or claimed by any person, firm, or entity arising out of or in connection with the activities conducted by the applicant under this agreement, whether or not there is concurrent passive negligence on the part of Sutter Lawn Tennis Club personnel. This shall be a continuing release and shall remain in effect until revoked in writing.

INITIAL _____ I agree to pay the sum of \$40 per hour for cleaning, repairs or restoration of club property or furnishings in the event that I fail to relinquish the club in its condition prior to my use under this agreement. This also includes carpet cleaning

INITIAL _____ I agree to take responsibility for insuring that alcohol is not served to persons under the age of 21 years old, and understand and agree that persons under the age of 21 years old, whether invited guests or not, are not allowed to consume alcohol on the premises and that Sutter Lawn Tennis Club shall be held harmless in the event the above situation transpires.

INITIAL _____ I agree to instruct staff, volunteers or those responsible for serving or monitoring alcohol service to use common sense in serving guests that appear intoxicated and understand that Sutter Lawn Tennis Club shall be held harmless in the event the above situation transpires.

INITIAL _____ I submit that the following is my homeowners or liability insurance policy information.

POLICY NUMBER: _____ EXPIRATION DATE: _____

INSURANCE COMPANY: _____

SIGNATURE OF APPLICANT DATE

APPLICATION RECEIVED BY CLUB STAFF DATE

FINAL APPROVAL BY CLUB MANAGER DATE

Staffing

Staff is available for set-up, breakdown and clean-up. If servers are required, please make arrangements with the manager ahead of time (20% minimum gratuity for staff). Add minimum of one staff hour for general set up & one hour for breakdown and clean-up.

Staff	\$20/hr
Bartenders/Servers	\$25/hr
Lifeguards (1 guard/15 swimmers)	\$20/hr

Equipment Provided by Club

Tables & Chairs (up to 99 people)
Mobile Bar Setup

Equipment to Be Provided by Renter

Tables and Chairs (in excess of 99 people)
Place Settings and Silverware
Linens

FOR CLUB USE ONLY

Facility:

Upstairs	_____
Entire Clubhouse	_____
Grass	_____
Pool	_____

Staffing:

Setup	_____
Cleanup	_____
Bartenders	_____
Servers	_____
Lifeguard	_____

Total Estimate _____

Deposit Required at Time of Reservation (50%) _____